

Risk Assessment Tool

				Potential Consequences				
				1	2	3	4	5
				Minor injuries or discomfort. No medical treatment or measurable physical effects.	Injuries or illness requiring medical treatment. Temporary impairment	Injuries or illness requiring hospital admission	Injury or illness resulting in permanent impairment	Fatality
				Not significant	Minor	Moderate	Major	Severe
Likelihood	5	Expect to occur regularly under normal circumstances	Almost certain	Medium	High	Very high	Very high	Very high
	4	Expected to occur at some time	Likely	Medium	High	High	Very high	Very high
	3	May occur at some time	Possible	Low	Medium	High	High	Very high
	2	Not likely to occur in normal circumstances	Unlikely	Low	Low	Medium	Medium	High
	1	Could happen, but probably never will	Rare	Low	Low	Low	Low	Medium



Risk Assessment Checklist

Risk prevention strategy	Prevention strategy is in place	If no, please list steps to implement prevention strategy	Date implementation will be completed	Date and signature	Final level of risk (Low – very high) (See above table)
General Health and Safety					
All student groups on farms will be appropriately accompanied by farm staff (School will provide appropriate number of supervising adults)	Y				
Emergency plans include how to contact emergency services in the event of an incident.	N	John is a volunteer at Hogarth Range Fire Service. Will seek advice on Emergency Plans	July 2021		
Appropriate space available as an evacuation point	Y				
Adequate, accessible first aid kit and trained first aid personnel including child resuscitation, on site.	N	Will get First Aid kit and ask one of the Volunteers at Hogarth Range Fire Service with trained first aid to be present when the school visit the farm	July 2021		
All staff involved in visits have a WWCC	Y				
Safe behaviour is always modelled by the farmer and other workers. Workers have been briefed on expectations when visits are taking place.	Y				
Handwashing facilities available for visitors to use upon arrival, during visit, and prior to leaving	Y				



Shaded areas available for visitors to rest	Y				
Space available for bus/coach to park and students to disembark safely	Y				
Farm vehicles, machinery & chemicals					
Children in vehicles wear appropriate restraints such as seat-belts and are prohibited from riding in the back of utes and trailers.	Y				
Children taking part in visits do not ride in vehicles unless approved by teacher and vehicle is deemed safe and appropriate.	Y				
Children are appropriately trained and supervised and wear appropriate PPE. PPE requirements are communicated to the teacher prior to visit.	Y				
All workshops and machinery are locked to prevent unauthorised access.	Y				
Keys are removed from machinery and stored out of children's reach when not in use.	Y				



Children are prohibited from riding quad bikes, 2 wheelers, tractors or other machinery.	Y				
Vehicles will not be in use on the farm during the visit unless for demonstration. Students to stand well away from any vehicle in a demonstration.	Y				
Electrical outlets are situated up high and include an RCD.	N	The tour will be held at the orchard where there are no electrical outlets. For a demonstration of the packing shed, there will be a barrier to stop the group to go near the machine area.			
Chemical stores are locked and keys stored safely stored to prevent unauthorised access.	Y				
Flora & Fauna					
Large animals are always behind secure, strong fences.	Y				
Children are not allowed near animals without adequate supervision from farm staff	Y				
Children are only allowed to pet, hold or touch animals with supervision from farm staff	Y				
All animals involved in school visits are adequately domesticated and judged to be safe around humans	Y				
Sick, unwell or injured animals are to be kept well away from school visit venues	Y				



Children are briefed on possible native animals such as snakes and lizards, and best behaviour e.g. not putting hands down holes	Y				
All visit venues have been cleared of any potentially harmful plants	Y				
Anything sampled as part of visit (e.g. fruit) will be free of chemicals and washed prior to tasting	Y				
Water sources and stored grain facilities					
All tanks, wells and troughs are fitted with lids or strong mesh.	Y				
Windmill water-tanks are covered and access ladders removed or blocked.	Y				
Access to grain silos is prevented – eg ladder lock-outs, removal of bottom section of ladder.	Y				
Unused ditches are filled in.	Y				
Water hazards including swimming pools, effluent ponds, channels or dams near the house are securely fenced.	Y				
Children are not permitted to enter any water sources	Y				
School visits will avoid areas such as dams, rivers or lakes unless deemed safe and appropriate by supervising teacher and farm staff	Y				