



Kids to Farms: Funding Application Form

NSW Farmers' Association is currently delivering a Federal Government funded grant referred to as Educating Kids about Agriculture: Kids to Farms. The grant is funded by the Department of Agriculture, Fisheries and Forestry (DAFF). The aim of the program is to increase engagement between primary producers and primary school students in order to improve students' understanding of the Australian agriculture industry.

To apply for funding for your school as part of the Kids to Farms program, please fill out this form and return it, and all supporting documents to kidstofarms@nswfarmers.org.au a minimum of **one month** prior to the planned activity taking place.

Supporting documents may include but are not limited to:

- Quotes for predicted costs e.g. bus for transport to and from the location
- Worksheets, resources or links that will support the educational aspect of the activity
- Compliance documentation from activity location

Applications are invited for funding up to \$1500 (excluding GST) per school. Larger grants will be considered based on merit and value.

Please note that if successful, you will be reimbursed your awarded grant amount after the completion of the activity. You will be required to provide a copy of a paid tax invoice(s) itemising all costs. The invoice must be submitted **within 30 days** of the activity's completion, alongside a satisfactory post-evaluation report, to kidstofarms@nswfarmers.org.au.

If at any stage during the process you have questions or require assistance, please contact the Kids to Farms team at kidstofarms@nswfarmers.org.au or 02 9478 1067.

Application Form

Date submitted	
Date of activity	
Date post-activity report due (30 days post activity)	

School Details

School Name	
ABN	
Postal address	
School phone number	
Contact teacher name	
Contact teacher position	
Contact teacher phone number	
Contact teacher email	

Activity Details

Location of activity	
Year group (s) taking part and number of students	
Has your school undertaken this activity/visit before?	

Activity Plan

What educational activity is planned?

Provide a detailed itinerary or outline of the activity that will be undertaken, including:

- What the aim of the activity is
- What students will be doing throughout the activity, including any hands on or interactive components

How does the planned activity align with the Kids to Farms program?

- How will students be connected with agriculture or the food and fibre industry?
- How will students understanding of Australian agriculture be improved?

Curriculum Outcomes

How will this activity link to the NSW curriculum?

- Will it only relate to agriculture/food and fibre concepts or will it include other subjects e.g. geography, history, maths
- If other subjects are incorporated, how will you ensure the food and fibre content is emphasized for students?
- What will students learn/know about the activity prior to taking part?

How will this activity be prepared for or followed up in the classroom?

- Will you develop resources or use existing resources?
- What will students be required to do after the activity has taken place?
- How will the activity be engaged with or referred to after it has taken place?
- Will students' knowledge be assessed prior and post-activity?
- How will the activity and the Kids to Farms program be promoted throughout the school?

Budget - Please complete the table, adding extra rows if necessary

Item & reason required	Supplier	Cost (\$) (GST exclusive)
Subtotal (\$)		
GST (\$)		
Total (\$)		

Compliance and safety – Please ensure the any required documentation is included with your application

Item	Location has / Attached (please circle)
School Risk Assessment	Location has / Attached
Staff at location have Working with Children Checks	Location has / Attached
Location COVID-19 Safety Plan <ul style="list-style-type: none"> If site is a Kids to Farms location this is available here 	Location has / Attached
Location Public Liability Insurance <ul style="list-style-type: none"> If site is a Kids to Farms location the Kids to Farms team has these on file 	Location has / Attached

Confirmation and acknowledgement of terms and conditions:

I acknowledge and agree to the Terms and Conditions outlined below as well as the Guidelines found [here](#), and confirm all information in this application is true and correct. I confirm I am authorised to submit this application on behalf of the listed school.

Signature

Print name

Terms and Conditions of Kids to Farms Grant Opportunity

1. NSW Farmers Association will only assess completed applications that include all required supporting documentation. The submission of a complete application is responsibility of the applicant. The decision of NSW Farmers Association is final and cannot be appealed.
2. Awarded grant amounts will not be paid to successful applicants until:
 - a. Receipts for paid invoices are submitted by successful applicants to kidstofarms@nswfarmers.org.au within 30 days of the activity being completed
 - b. The approved activity has taken place
 - c. The post-activity evaluation report has been submitted to kidstofarms@nswfarmers.org.au within 30 days of the activity being completed
 - d. In the case of an excursion being cancelled for unforeseen circumstance including but not limited to inclement weather, the grant will only be awarded after the excursion is rescheduled and completed
3. If the applicant provides misleading or deceptive information, or obtains grant funding as a means of fraud, the grant amount will repayable upon demand as a debt owing to NSW Farmers Association.
4. If the grant amount is not used for the intended and approved purposes, the grant amount will be repayable upon demand as a debt owing to NSW Farmers Association.
5. The applicant acknowledges that a successful application does not mean that NSW Farmers Association approves or endorses the suitability, accuracy, risk, lawfulness or completeness of the proposed and approved activity. This also applies to any material accompanying the application or the activity. The applicant acknowledges and accepts that it is the applicant's responsibility for all such matters.
6. Any successful applicant agrees to indemnify NSW Farmers Association of any damage or loss incurred during the activity or associated events unless the incident occurs as a result of negligence of the NSW Farmers Association.

Once complete, please send your application to kidstofarms@nswfarmers.org.au with any required supporting documentation at least one month prior to the activity commencing.

Applications will be acknowledged upon receipt. Applicants will be notified of the outcome within 10 business days.

If at any time you have questions please contact the Kids to Farms team at kidstofarms@nswfarmers.org.au or 02 9478 1067.